



## PRIVACY INFORMATION FOR PATIENTS

We take the protection of your data seriously and would like to inform you about our data processing in accordance with the Data Protection Act as follows:

- a) the purposes of the processing and its legal basis
- b) the nature of the categories of personal data, the origin of the data, the retention period, and any transfer of personal data abroad
- c) the legal basis for the transfer of data
- d) information about automated individual decisions
- e) your rights

### a) The purposes of the processing and its legal basis

Purpose of processing	Legal basis
Image data archive (images of the anterior and posterior segment of the eye)	Art. 31 para. 1 (Act), DSG
Documentation of medical history and treatment	Art. 31 para. 1 (Act), DSG
Correspondence - exchange of information	Art. 31 para. 1 (overriding private or public interest), DSG

### b) Description of data categories and their processing

Image Data Archive (images of the anterior and posterior segment of the eye)				
Data Category	Description	Retention period	Origin	Transfer abroad
Patient data, image data	First name, last name, Date of birth, Patient number, Images	At least 20 years after the last entry	collected directly, other service providers	no



<b>Medical History and Treatment Documentation</b>				
<b>Data category</b>	<b>Description</b>	<b>Retention period</b>	<b>Origin</b>	<b>Transfer abroad</b>
<b>Patient master data</b>	First name, last name, Gender, Address, phone, email, Contact information for legal representative/relative, Contact details of family doctor, Date of birth, AHV no, Occupation, employer, Health insurance, accident, IV	at least 20 years after last entry	collected directly, other service providers	no
<b>Incapacity to work</b>	Certificates of disability	at least 20 years after last entry	collected directly	no
<b>Billing data</b>	Billing of patients, Tarmed code, Billing data	at least 20 years after last entry	collected directly	no
<b>Biological data</b>	Biological data (e.g. blood, urine, etc.)	at least 20 years after last entry	collected directly, other service providers	no
<b>Image documentation</b>	Images of the anterior and posterior segments of the eye	at least 20 years after last entry	collected directly, other service providers	no
<b>Medical history data, Medication Measurement results</b>	Data on medical history, Medication, Measurement results	at least 20 years after last entry	collected directly, other service providers	no
<b>Problem and diagnosis list</b>	Keep problem and diagnosis diary. Diary of problems and diagnoses, Records of consultations	at least 20 years after last entry	collected directly, other service providers	no



<b>Objective findings</b>	Blood pressure, pulse, BMI, weight, head circumference, visual acuity Weight, head circumference, visual acuity, Status	at least 20 years after last entry	collected directly, other service providers	no
	Organization Appointments	at least 20 years after last entry	collected directly	no
<b>Findings data for clarification with third parties</b>	Examination results, Data on medical history Suspected diagnosis, Laboratory data, Medication list	at least 20 years after last entry	collected directly, other service providers	no
<b>Individual medication orders</b>	First name, last name, Date of birth, Individual medication orders	at least 20 years after last entry	collected directly	no
	Test results, diagnoses, medical assessments	at least 20 years after last entry	collected directly, other service providers	no
	Patient master data, medications	at least 20 years after last entry	collected directly	no
<b>Traffic medical examinations</b>	Patient master data, Medical ability certificates, eye exams	at least 20 years after last entry	collected directly	no
<b>Documentation of medical history and treatment</b>				
	Notifiable diseases according to BAG	at least 20 years after last entry	collected directly, other service providers	no
<b>Ordinances</b>	Patient master data, ergo-, physiotherapy Psychotherapy	at least 20 years after last entry	collected directly	no



Correspondence - Information Exchange				
Data category	Description	Retention period	Origin	Transfer abroad
<b>E-mail address</b>	E-mail address	after purpose is met	collected directly	no
<b>Patient inquiries</b>	Appointments, Diagnosis Requests, Medication orders, Feedback	Delete after transfer to practice software	collected directly, other service providers (doctors, clinics), Relatives, caregivers, private and public	no
<b>Third party reports Service providers</b>	Medical reports from service providers, laboratory reports, feedback, treatment histories	Delete after transfer to practice software	collected directly, other service providers (doctors, clinics)	no

### c) Legal basis for data transfer

Data category	Recipient	Legal basis	Purpose
Billing data	Insurance (KK, IV, accident)	Art. 31 par. 1 (Act), DSG	Accounting with health insurance companies
Billing data	Trust Center and Medidata	Art. 31 par. 1 (consent), DSG	Billing to patients via Trust Center
Billing data	Billing by persons entrusted with billing (relatives)	Art. 31 Abs. 1 (consent), DSG	Billing of services (only on behalf of the patient)
Billing data	Assistance	Art. 31 par. 1 (Act), DSG	Assistance
Billing data	Health and accident insurance	Art. 31 par. 1 (consent), DSG	Settlement with insurance companies (tier garant)
Medical certificates and information for	Insurance companies	Art. 31 par. 1 (consent), DSG	Benefit review, Inquiries about costs and coverage by insurance companies



insurance companies			
Diagnostic data for clarification with third parties	Third parties Service providers incl. physicians	Art. 31 para. 1 (consent), DSG	in connection with referrals (e.g. from referring physicians, to hospitals, to pharmacies) and for the consultation of specialists. ("consultation")
ePrescription	Pharmacies	Art. 31 para. 1 (consent), DSG	Dispatch of prescription for patients
Individual ordering of medicines	Pharmaceutical companies	Art. 31 para. 1 (consent), DSG	Delivery of medicines
Laboratory data	Laboratories	Art. 31 para. 1 (consent), DSG	Performance of analyses by medical laboratories
Notifiable diseases	BAG	Art. 31 para. 1 (Act), DSG	Obligation to notify the BAG
Traffic medical examinations	Authorities	Art. 31 para. 1 (Act), DSG	Medical examination by law
Ordinances	Third party service providers (nutritionists, physiotherapy, ergotherapy)	Art. 31 par. 1 (consent), DSG	Ordinance

#### **d) Information about automated individual decisions**

We will not make any decisions based solely on automated processing of your personal data that have legal consequences for you or that significantly affect you.



## **e) Your rights**

With regard to your data, you have the right of access, the right of disclosure and the right of erasure. These rights apply to your own data, but not to the data of third parties such as family members.

Please note:

If you provide us with information about a third party, we will assume that you have informed that third party.